

Notice of Meeting

Joint Public Protection Committee

A shared service provided by Bracknell Forest Council
and West Berkshire Council

Monday 2 October 2023 at 7.00pm

Venue: Council Chamber Council Offices Market Street
Newbury

Note: This meeting will be streamed live here:

<https://www.westberks.gov.uk/jointpublicprotectioncommitteelive>

To: Councillors Lee Dillon (Chairman) (West Berkshire Council), Kandy Jefferies (Vice-Chairman) (Bracknell Forest Council), Neil Allen (Bracknell Forest Council), Phil Barnett (West Berkshire Council), Guy Gillbe (Bracknell Forest Council) and Howard Woollaston (West Berkshire Council)

Part I

		Page No.
1	Apologies To receive any apologies for absence.	1 - 2
2	Minutes To approve as a correct record the Minutes of the meeting of this Committee held on 12 June 2023.	3 - 4
3	Outstanding Actions from Previous Meetings To consider any outstanding matters from previous meetings.	
4	Declarations of Interest Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration, and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members' Interests, the Monitoring Officer must be notified of the interest within 28 days.	5 - 6

Public Protection Partnership Agenda - Monday, 2 October 2023 *(continued)*

5 Notice of Public Speaking and Questions 7 - 8

To note those agenda items which have received an application for public speaking.

A period of 30 minutes will be allowed for members of the public to ask questions submitted under notice.

The Partnership welcomes questions from members of the public about their work.

Subject to meeting certain timescales, questions can relate to general issues concerned with the work of the Partnership or an item which is on the agenda for this meeting. For full details of the procedure for submitting questions please contact Democratic Services.

6 Forward Plan 9 - 12

To detail future items that the Committee will be considering.

Items to Execute Council Functions

7 Public Protection Partnership Service Update and Q1 Report for 2023/24 (JPPC4251) 13 - 46

To inform the Committee of the performance of the Public Protection Partnership in line with the operating model and business plan and provide an update setting out performance during the first quarter of 2023/24.

8 PPPs Approach to Age Restricted Products (JPPC4366) 47 - 58

To set out an updated Enforcement Approach to Age Restricted Products 2023-2025 policy and invite the Committee to consider, amend and/or adopt the Policy.

9 Tackling Fraud and Unfair Trading 59 - 102

To provide the Committee with an update on the work of the Public Protection Service in tackling fraud and financial abuse.

Item to Execute Executive Functions

10 **Revenue Budget 2024/25 including Proposed Fees and Charges Schedule (JPPC4252)** 103 - 130

To set out the Public Protection Partnership's (PPP) draft revenue budget for 2024/25, including discretionary fees and charges for 2024/25.

To seek approval for the draft budget and draft fees and charges schedule prior to submission to Bracknell Forest and West Berkshire Councils as part of their budget setting process in accordance with the Inter-Authority Agreement (IAA).

To agree the figure for the basis of the recharge to Wokingham Borough Council with respect to the services jointly Wokingham Borough Council under the shared service agreement effective on the 1st April 2022.

Contact Officer:

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